

UNITED STATES OF AMERICA
before
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
OFFICE OF INSPECTOR GENERAL

Subpoena Duces Tecum

TO: Custodian of Records
The Hamilton Securities Group, Inc.
7 Dupont Circle, N.W.
Washington, D.C. 20036-1108

Whereas Section 4(a) of the Inspector General Act of 1978 as amended (the Act), 5 U.S.C. App. 3, requires the Inspector General of the United States Department of Housing and Urban Development ("the Department" or "HUD") to provide policy direction and to conduct, supervise, and coordinate audits, investigations, and other activities for the purpose of promoting economy and efficiency in the administration of the programs and operations of the Department and preventing and detecting fraud and abuse in such programs; and

Whereas the Inspector General of the Department is authorized by Section 6(a)(4) of the Act to require by subpoena the production of all information, documents, reports, answers, records, accounts, papers, and other data and documentary evidence necessary in the performance of the functions and responsibilities assigned by the Act; and

Whereas the Inspector General of the Department has information which indicates that the above-named individual may have information relevant or material to an ongoing investigation; and

Whereas the information is necessary for the Inspector General of the Department to perform her statutory duties;

Therefore, YOU ARE HEREBY COMMANDED to produce and make available the documents and records listed below to Jack Rogers, Auditor, or other representative of the Office of Inspector General, United States Department of Housing and Urban Development, who will appear at your offices at 7 Dupont Circle, N.W., Washington, D.C. 20036-1108, at 10:00 a.m. on August 16, 1996, to take delivery of the documents.

YOU ARE HEREBY REQUIRED TO PRODUCE:

1. All subcontracts and orders issued under any contracts between HUD and Hamilton for the period of January 1, 1993 to the present.
2. All subcontracts and ordering documents that Hamilton entered into under contracts between HUD and any other entity or person during the period of January 1, 1993 to the present.
3. All documents and records constituting or pertaining to any communication between any officer, employee or contractor of Hamilton and any official, employee, or contractor of HUD regarding the need for, the award of, or the modification of any contract or task order with HUD, or any subcontract to a contract with HUD, for the period of January 1, 1993 to the present.

4. The following documents and records pertaining to the First Sealed Bid Federal Housing Administration ("FHA") National Single Family Mortgage Loan Sale:
 - a. any and all communications with bidders between the closing of bids on October 25, 1995 and November 10, 1995; and
 - b. any and all documents, records and communications pertaining to the November 6, 1995 re-offering.
5. The following documents and records for the Second Sealed Bid FHA National Single Family Mortgage Loan Sale held on March 20, 1996:
 - a. Bid room control documents, including but not limited to sign-in/sign-out logs; and
 - b. Electronic records and any and all other documents and records indicating or pertaining to all bids and deposits by each bidder.
6. Financial statements of Hamilton for Fiscal Years 1992, 1993, 1994, and 1995.
7. All job cost journals maintained by Hamilton for fiscal Years 1993 to the present.
8. Final indirect cost allocation plans for Fiscal Years 1993, 1994 and 1995.

Definitions and Instructions

1. The terms "documents" and "records" as used in this subpoena include all data, documentary evidence, papers, communications, correspondence, reports, notes, memoranda,

drafts, accounts, electronic mail, telephone messages, calendar entries, diary entries, charts, or other information, whether in paper form or stored on audiotape, videotape, computer, electronic, magnetic, or other media (translated, if necessary, through detection devices into reasonably usable form).

2. "Hamilton" as used herein refers to "Hamilton Securities Advisory Services, Inc.," "The Hamilton Securities Group, Inc.," and/or any affiliate or subsidiary of these entities.

3. This subpoena seeks originals of all documents. However, legible, true and complete copies of the originals will be accepted in place of originals, provided that you make the original records available for inspection by representatives of the Office of Inspector General, upon request, during normal business hours.

4. If you maintain that any document or record sought by this subpoena is protected from production by a legally recognized claim of privilege or otherwise, furnish a written statement identifying the document by date, author, addressee, each recipient, subject, and number of pages, and detailing the reason(s) for withholding the document with sufficient specificity to enable a court of law to determine the validity of your claim.

Issued August 6, 1996 under the authority of Section 6(a)(4)
of the Inspector General Act of 1978, as amended, 5 U.S.C. App.
3.



Philip Newsome
Deputy Assistant Inspector General
for Investigation
Office of Inspector General
U.S. Department of Housing
and Urban Development

WARNING: Section 6(a)(4) of the Inspector General Act of 1978,
as amended, provides that this subpoena shall be enforceable, in
the case of contumacy or refusal to obey, by order of any
appropriate United States District Court.
C-960806S.JH2

OFFICE OF INSPECTOR GENERAL
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
NOTICE PURSUANT TO PRIVACY ACT OF 1974

Subsection (e)(3) of the Privacy Act of 1974, 5 U.S.C. § 552a(e)(3), requires federal agencies that solicit personal information from individuals to provide such individuals with notice of: (A) the authority for solicitation of the information and whether disclosure is mandatory or voluntary; (B) the principal purposes for which the information is intended to be used; (C) the routine uses that may be made of the information; and (D) the effects, if any, of not providing the requested information.

Authority for Solicitation of the Information

The authority for requiring production of the information is set forth in the Inspector General Act of 1978, as amended, 5 U.S.C. App. 3. Disclosure of information is mandatory subject to the valid assertion of a legal right or privilege.

Principal Purposes

The Inspector General's principal purpose in soliciting the information is to promote economy, efficiency, and effectiveness in the administration of the programs and operations of HUD and to prevent and detect fraud and abuse in such programs and operations.

Routine Uses

Information you give may be disclosed by the Inspector General pursuant to routine uses such as the following:

1. In the event that records indicate a violation or potential violation of law, whether criminal, civil or regulatory in nature, the relevant records may be disclosed to the appropriate federal, state or local agency charged with the responsibility for investigating or prosecuting such violation or enforcing or implementing such statute, rule or regulation;
2. Records may be disclosed to a congressional office in response to an inquiry from that congressional office made at the request of the individual who is the subject of the records;

3. Records may be disclosed to HUD contractors, Public Housing Authorities or management agents of HUD-assisted housing projects, in order to assist such entities in taking action to recover money or property, where such recovery serves to promote the integrity of the programs or operations of HUD;
4. Records may be disclosed during the course of an administrative proceeding where HUD is a party to the litigation and the disclosure is relevant and reasonably necessary to adjudicate the matter;
5. Records may be disclosed to any source, either private or governmental, to the extent necessary to elicit information relevant to an Office of Inspector General investigation.

Effect of Noncompliance

Failure to comply with a subpoena may result in the Inspector General's requesting a court order for compliance. If such an order is obtained and you thereafter fail to supply the information, you may be subject to civil and/or criminal sanctions for contempt of court.

UNITED STATES OF AMERICA
before
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
OFFICE OF INSPECTOR GENERAL

Subpoena Duces Tecum

TO: Custodian of Records
Hamilton Securities Group, Inc.
7 Dupont Circle, N.W.
Washington, D.C. 20036-1108

Whereas Section 4(a) of the Inspector General Act of 1978 as amended (the Act), 5 U.S.C. App. 3, requires the Inspector General of the United States Department of Housing and Urban Development ("the Department" or "HUD") to provide policy direction and to conduct, supervise, and coordinate audits, investigations, and other activities for the purpose of promoting economy and efficiency in the administration of the programs and operations of the Department and preventing and detecting fraud and abuse in such programs; and

Whereas the Inspector General of the Department is authorized by Section 6(a)(4) of the Act to require by subpoena the production of all information, documents, reports, answers, records, accounts, papers, and other data and documentary evidence necessary in the performance of the functions and responsibilities assigned by the Act; and

Whereas the Inspector General of the Department has information which indicates that the above-named individual may have information relevant or material to an ongoing investigation; and

Whereas the information is necessary for the Inspector General of the Department to perform her statutory duties;

Therefore, YOU ARE HEREBY COMMANDED to produce and make available the documents and records listed below to Jack Rogers, Auditor, or other representative of the Office of Inspector General, United States Department of Housing and Urban Development, who will appear at your offices at 7 Dupont Circle, N.W., Washington, D.C. 20036-1108, at 10:00 a.m. on September 12, 1996, to take delivery of the documents.

YOU ARE HEREBY REQUIRED TO PRODUCE:

1. All electronic communications between any officer, employee, contractor, subcontractor, or "teaming partner" of Hamilton and any official, employee, contractor, or subcontractor of HUD, during the period of January 1, 1992 to the present.
2. All documents and records constituting or pertaining to any communication between C. Austin Fitts and Helen M. Dunlap, during the period of January 1, 1992 to the present.
3. All documents and records constituting or pertaining to any communication between any officer, employee, contractor, subcontractor, or "teaming partner" of Hamilton and any official, employee, contractor, or subcontractor of HUD

concerning the need for, the award of, the terms of, the modification of, or the administration of any contract with HUD or any subcontract or order issued under any contract with HUD, during the period of January 1, 1992 to the present.

4. All documents and records constituting or pertaining to any communication, during the period of January 1, 1993 to the present, between any officer, employee, contractor, subcontractor, or "teaming partner" of Hamilton and any officer, employee, contractor, or subcontractor of any person or entity that was a bidder at any HUD Multi-Family or Single Family Mortgage Sale during the period of January 1, 1993 to the present.
5. All documents and records pertaining to any subcontract, agreement, teaming partnership, or other relationship between Hamilton and Williams, Adley & Co.

Definitions and Instructions

1. The terms "documents" and "records" as used in this subpoena include all data, documentary evidence, papers, communications, correspondence, reports, notes, memoranda, drafts, accounts, electronic mail, telephone messages, calendar entries, diary entries, charts, or other information, whether in

paper form or stored on audiotape, videotape, computer, electronic, magnetic, or other media (translated, if necessary, through detection devices into reasonably usable form).

2. "Hamilton" as used herein refers to "Hamilton Securities Advisory Services, Inc.," "The Hamilton Securities Group, Inc.," and/or any affiliate or subsidiary of these entities.

3. This subpoena seeks originals of all documents. However, legible, true and complete copies of the originals will be accepted in place of originals, provided that you make the original records available for inspection by representatives of the Office of Inspector General, upon request, during normal business hours.

4. If you maintain that any document or record sought by this subpoena is protected from production by a legally recognized claim of privilege or otherwise, furnish a written statement identifying the document by date, author, addressee, each recipient, subject, and number of pages, and detailing the reason(s) for withholding the document with sufficient specificity to enable a court of law to determine the validity of your claim.

OFFICE OF INSPECTOR GENERAL
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
NOTICE PURSUANT TO PRIVACY ACT OF 1974

Subsection (e)(3) of the Privacy Act of 1974, 5 U.S.C. § 552a(e)(3), requires federal agencies that solicit personal information from individuals to provide such individuals with notice of: (A) the authority for solicitation of the information and whether disclosure is mandatory or voluntary; (B) the principal purposes for which the information is intended to be used; (C) the routine uses that may be made of the information; and (D) the effects, if any, of not providing the requested information.

Authority for Solicitation of the Information

The authority for requiring production of the information is set forth in the Inspector General Act of 1978, as amended, 5 U.S.C. App. 3. Disclosure of information is mandatory subject to the valid assertion of a legal right or privilege.

Principal Purposes

The Inspector General's principal purpose in soliciting the information is to promote economy, efficiency, and effectiveness in the administration of the programs and operations of HUD and to prevent and detect fraud and abuse in such programs and operations.

Routine Uses

Information you give may be disclosed by the Inspector General pursuant to routine uses such as the following:

1. In the event that records indicate a violation or potential violation of law, whether criminal, civil or regulatory in nature, the relevant records may be disclosed to the appropriate federal, state or local agency charged with the responsibility for investigating or prosecuting such violation or enforcing or implementing such statute, rule or regulation;
2. Records may be disclosed to a congressional office in response to an inquiry from that congressional office made at the request of the individual who is the subject of the records;

3. Records may be disclosed to HUD contractors, Public Housing Authorities or management agents of HUD-assisted housing projects, in order to assist such entities in taking action to recover money or property, where such recovery serves to promote the integrity of the programs or operations of HUD;
4. Records may be disclosed during the course of an administrative proceeding where HUD is a party to the litigation and the disclosure is relevant and reasonably necessary to adjudicate the matter;
5. Records may be disclosed to any source, either private or governmental, to the extent necessary to elicit information relevant to an Office of Inspector General investigation.

Effect of Noncompliance

Failure to comply with a subpoena may result in the Inspector General's requesting a court order for compliance. If such an order is obtained and you thereafter fail to supply the information, you may be subject to civil and/or criminal sanctions for contempt of court.

EXHIBIT 3

SUBPOENA SERVED AUGUST 6, 1996

CATEGORY NO. 1-1

All subcontracts and orders issued under any contracts BETWEEN the U.S. Department of Housing and Urban Development ("HUD") AND The Hamilton Securities Group, Inc., Hamilton Securities Advisory Services, Inc., and/or any affiliate or subsidiary of the Hamilton Securities Group, Inc. or Hamilton Securities Advisory Services, Inc. (collectively, "Hamilton"), for the period of January 1, 1993 to the present.

[AS CLARIFIED:] If Hamilton entered into any contract, subcontract, task order, teaming partner agreement, or other arrangement with any person or entity, and any person associated with that person or entity did any work on a HUD contract, subcontract or task order, the documents and records setting forth the agreement or arrangement between Hamilton and the other person or entity shall be produced under this category.

CATEGORY NO. 1-2

All subcontracts and ordering documents that Hamilton entered into under contracts between HUD and any other entity or person during the period of January 1, 1993 to the present.

AS CLARIFIED (see Category No. 1-1 above).

CATEGORY NO. 1-3

All documents and records constituting or pertaining to any communication between any officer, employee or contractor of Hamilton and any official, employee, or contractor of HUD regarding the need for, the award of, or the modification of any contract or task order with HUD, or any subcontract to a contract with HUD, for the period of January 1, 1993 to the present.

[Now encompassed within Category No. 2-3 in subpoena of August 22; see below.]

CATEGORY NO. 1-4

The following documents and records pertaining to the First Sealed Bid Federal Housing Administration ("FHA") National Single Family Mortgage Loan Sale:

- a. any and all communications with bidders between the closing of bids on October 25, 1995 and November 10, 1995;
- b. any and all documents, records and communications pertaining to the November 6, 1995 re-offering.

CATEGORY NO. 1-5

The following documents and records for the Second Sealed Bid FHA National Single Family Mortgage Loan Sale held on March 20, 1996:

- a. Bid room control documents, including but not limited to sign-in/sign-out logs; and
- b. Electronic records and any and all other documents and records indicating or pertaining to all bids and deposits by each bidder.

CATEGORY NO. 1-6

Financial statements of Hamilton for Fiscal Years 1992, 1993, 1994, and 1995.

CATEGORY NO. 1-7

[AS MODIFIED:]

All job cost summaries for Hamilton for fiscal Years 1993 to the present, AND

- a. With regard to job cost information for fiscal years 1993 through 1995, all documents and records relating to the following:
 1. A break-out of "other direct cost" detail for all HUD-related cost type and fixed price cost centers, including applicable general ledger account records and any related records of reconciliations or adjusting entries; and
 2. Individual employee time sheets and records for Austin Fitts, Kevin McMahan, Carol Steinbach, Alan Schwartz, Grace Huebscher, Janet Maccubbin.
- b. For the period from January 1, 1996, through October 31, 1996, all documents and records relating to the following:
 1. All general ledger and general journal account postings, and a corresponding description of Hamilton's chart of accounts;
 2. All schedules showing labor cost distributions for Hamilton staff, with a supporting monthly time distribution for each staff member, as well as all employee monthly time records and payroll journals for the period;
 3. All journals, ledgers or schedules showing other direct costs incurred by job cost center, for all

job cost centers; and

4. All journals, ledgers, schedules, transaction listings or other summary accounting records showing information on costs incurred related to HUD's crosscutting financial advisor task order under contract number HC-18505.

CATEGORY NO. 1-8

Final indirect cost allocation plans [and allocations] for Fiscal Years 1993, 1994 and 1995.

SUBPOENA SERVED AUGUST 22, 1996

CATEGORY NO. 2-1

[AS MODIFIED]:

For the period of June 1, 1994, to the present:

- a. All electronic communications between any officer, employee, contractor, subcontractor, or "teaming partner" of Hamilton and any of the following current or former officials or employees of HUD:

- (1) Helen M. Dunlap;
- (2) Marta A. Angueira;
- (3) Kathryn M. Rock; and
- (4) William S. Richbourg.

- b. All electronic communications between any officer, employee, contractor, subcontractor, or "teaming partner" of Hamilton and any officer or employee of any of the following HUD contractors or subcontractors:

- (1) Williams, Adley & Co.;
- (2) Merrill Lynch;
- (3) Cushman & Wakefield;
- (4) Ernst & Young/Kenneth Leventhal (EY/Kenneth Leventhal);
- (5) Coopers & Lybrand;
- (6) Price Waterhouse;
- (7) Aspen Systems;
- (8) Jack Kerry & Co.;
- (9) Nancy Andrews;
- (10) Gardiner, Kamy & Associates;
- (11) Deva & Associates;
- (12) Tradewinds International, Inc. (formerly Tradewinds Realty Corp.);
- (13) Asset Strategies Group, Inc.;
- (14) CS First Boston;

- c. All electronic communications between any officer or employee of BlackRock Capital Finance L.P. and any officer or employee of Hamilton.

CATEGORY NO. 2-2

[AS MODIFIED AND CLARIFIED]:

All documents and records constituting any communication between C. Austin Fitts and Helen M. Dunlap, during the period of June 1, 1994 to the present. Where there are responsive documents and records which contain both a communication between Ms. Fitts and Ms. Dunlap, as well as comments by Ms. Fitts or others pertaining to the communication, the entire message shall be produced in unredacted form.

CATEGORY NO. 2-3

[AS MODIFIED]:

For the period of June 1, 1994 to the present, all documents and records constituting or pertaining to any communication BETWEEN any officer, employee, contractor, subcontractor, or "teaming partner" of Hamilton AND any official or employee of HUD, OR any officer or employee of Williams, Adley & Co., Coopers & Lybrand, Price Waterhouse, Deva & Associates, or Asset Strategies Group, Inc., CONCERNING the award of, the terms of, the modification of, or the administration of any contract with HUD or any subcontract or order issued under any contract with HUD.

CATEGORY NO. 2-4

[AS MODIFIED]:

All documents and records constituting any communication between any officer, employee, contractor, subcontractor, or "teaming partner" of Hamilton and any officer, employee, subcontractor, or agent of any person or entity that was a successful bidder at any HUD Single Family Mortgage Loan Sale, for the period from and including 60 days prior to the Mortgage Loan Sale until and including 30 days after the Mortgage Loan Sale.

CATEGORY NO. 2-5

All documents and records pertaining to any subcontract, agreement, teaming partnership, or other relationship between Hamilton and Williams, Adley & Co.

10/24/97

UNITED STATES OF AMERICA
before
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
OFFICE OF INSPECTOR GENERAL

Subpoena Duces Tecum

TO: CUSTODIAN OF RECORDS
The Hamilton Securities Group, Inc.
7 Dupont Circle, N.W.
Washington, D.C. 20036-1108

Whereas Section 4(a) of the Inspector General Act of 1978 as amended (the Act), 5 U.S.C. App. 3, requires the Inspector General of the Department of Housing and Urban Development ("HUD") to provide policy direction and to conduct, supervise, and coordinate audits, investigations, and other activities for the purpose of promoting economy and efficiency in the administration of the programs and operations of HUD and preventing and detecting fraud and abuse in such programs; and

Whereas the Inspector General is authorized by Section 6(a)(4) of the Act to require by subpoena the production of all information, documents, reports, answers, records, accounts, papers, and other data and documentary evidence necessary in the performance of the functions and responsibilities assigned by the Act; and

Whereas the Inspector General has information which indicates that you may have information relevant or material to an ongoing investigation; and

Whereas the information is necessary for the Inspector General to perform her statutory duties;

Therefore, YOU ARE HEREBY COMMANDED to produce and make available the documents and records listed below to

James M. Martin
Senior Auditor
Office of Inspector General
United States Department of Housing and Urban Development
(Telephone: (202) 708-5191),

and/or other representative(s) of the Office of Inspector General, who will appear at your offices at 7 Dupont Circle, N.W., Washington, D.C., at or about 9:00 a.m. on Monday, November 10, 1997.

Definitions

1. The terms "documents" and "records" as used in this subpoena include all data, documentary evidence, papers, communications, correspondence, reports, notes, memoranda, drafts, accounts, electronic mail, telephone messages, calendar entries, diary entries, charts, and other information, whether in paper form or stored on audiotape, videotape, computer, electronic, magnetic, or other media (translated, if necessary, through detection devices into reasonable usable form).

2. "e.villages" as used herein refers to any and all of the following entities: e.villages, e.villages, L.L.C., electronic villages, e2.villages, e.villages/ETS, e.villages Multimedia Software, e.villages Network, e.villages Job Centers, e.villages Training Centers, and/or any officers, employees or agents of such entities.

3. "Hamilton" as used herein refers to "Hamilton Securities Advisory Services, Inc.," "The Hamilton Securities Group, Inc.," and/or any affiliate or subsidiary of these entities.

Instructions

1. This subpoena seeks originals of all documents and records.

2. This subpoena seeks documents and records for the time period of October 1, 1993 to the present.

3. If you maintain that any document or record sought by this subpoena is protected from production by a legally recognized claim of privilege or otherwise, furnish a written statement identifying the document or record by date, author(s), addressee(s), each recipient, subject matter(s), and number of pages, and detailing the reason(s) for withholding the document with sufficient specificity to enable a court of law to determine the validity of your claim.

4. In response to this particular subpoena, you need not produce any document or record which has already been provided by Hamilton in connection with its responses to HUD Office of Inspector General administrative subpoenas duces tecum issued on August 6 and August 22, 1996, as subsequently modified and clarified. If documents or records responsive to any of the items listed above have already been produced, please furnish a

written statement identifying the Bates numbers of the documents or records and indicating to which category they are responsive.

Document Demand

YOU ARE HEREBY REQUIRED TO PRODUCE the following documents and records:

1. Any and all documents and records constituting or pertaining to bid selection decision packages prepared or used to brief the Assistant Secretary for Housing-Federal Housing Commissioner and/or any other HUD employee concerning the selection of winning bidders for any and all Federal Housing Administration ("FHA") mortgage sales (whether or not Hamilton was the financial advisor), including any and all drafts of such bid selection decision packages;
2. Any and all documents and records pertaining to conflicts of interest or potential conflicts of interest of Hamilton in connection with its status as a HUD contractor and/or subcontractor, including but not limited to disclosures, waivers and/or approvals of same;
3. Any and all documents and records pertaining to conflicts of interest or potential conflicts of interest of Hamilton subcontractors or "teaming partners" in connection with FHA mortgage sales, including but not limited to disclosures,

waivers, and/or approvals of same;

4. Any and all documents and records pertaining to any relationship and/or agreement between Hamilton and any of the following:
 - a. e.villages, and/or any officer, employee or agent of e.villages;
 - b. Edgewood Technology Services, Inc., and/or any officer, employee or agent of Edgewood Technology Services, Inc.
 - c. Adelson Entertainment, Inc., and/or any officer, employee or agent of Adelson Entertainment, Inc.;
 - d. ICS Communications, and/or any officer, employee or agent of ICS Communications;
5. Any and all documents and records constituting or pertaining to agreements between Hamilton or any officer, employee or agent of Hamilton and any bidder at any FHA note sale;
6. Any and all documents and records constituting or pertaining to communications with Kathryn Rock concerning employment opportunities for Ms. Rock with HUD, Hamilton, or any other entity or individual;

7. Any and all documents and records pertaining to Neighborhood Networks;
8. Any and all documents and records constituting or pertaining to statements of work, task orders, requests for proposals, and/or other related contract documents, drafted for HUD in whole or in part by any employee, officer, or agent of Hamilton;
9. Any and all documents and records pertaining to the optimization model(s) for any and all FHA mortgage sales (whether or not Hamilton was the financial advisor on the sale);
10. Any and all documents and records constituting or pertaining to communications with Bell Laboratories/Lucent Technologies;
11. Any and all documents and records pertaining to the development or modification of bidding procedures and bid selection procedures used or to be used in connection with any and all FHA mortgage sales (whether or not Hamilton was the financial advisor on the sale), including but not limited to any and all models used by other agencies or

entities;

12. Any and all documents and records constituting or pertaining to communications with any official or employee of the Office of Management and Budget concerning any and all FHA mortgage sales, credit subsidy, and/or any FHA legislative or regulatory initiative;
13. Any and all minutes or notes of meetings regarding FHA mortgage sales;
14. Any and all documents and records constituting or pertaining to post-auction reviews concerning any and all FHA mortgage sales (whether or not Hamilton was the financial advisor on the sale);
15. Any and all fact sheets concerning any and all FHA mortgage sales (whether or not Hamilton was the financial advisor on the sale);
16. Any and all documents and records identifying the bidder associated with each bidder number for any and all FHA mortgage sales (whether or not Hamilton was the financial advisor on the sale);

17. Any and all bid packages, bid package supplements, bid forms, bid disks, confidentiality agreements, qualification statements, loan sale agreements, and approval letters relating to any and all FHA mortgage sales (whether or not Hamilton was the financial advisor on the sale);
18. Any and all Hamilton invoices and supporting documentation for claims made under Task Order No. 6 of HUD Contract No. HC-18161;
19. Any and all Hamilton general ledgers, journals, and other books and records of original accounting entry (including, but not limited to, payroll journals and voucher registers), and supporting documentation, whether maintained by Hamilton or for the benefit of Hamilton, including but not limited to:
 - a. employee time sheets and labor cost distribution records;
 - b. personnel records;
 - c. travel vouchers, trip itineraries, meal and other expense reimbursement records;
 - d. records reflecting the use of company credit cards and expense accounts;

20. Any and all documents and records describing or pertaining to any and all electronic record or communications systems at Hamilton, including but not limited to policy(ies) for the maintenance, retention, and/or destruction of records on such systems;
21. Any and all Freedom of Information Act fact sheets concerning any and all FHA mortgage sales (whether or not Hamilton was the financial advisor); and
22. Any and all insurance policy(ies) associated with HUD contracts DU100C000018161, DU100C000018410, or DU100C000018505.

Issued October 24, 1997, under the authority of Section 6(a)(4) of the Inspector General Act of 1978, as amended, 5 U.S.C. App. 3.



Philip Newsome
Assistant Inspector General
for Investigation (Acting)
Office of Inspector General
U.S. Department of Housing
and Urban Development



WARNING: Section 6(a)(4) of the Inspector General Act of 1978, as amended, provides that this subpoena shall be enforceable, in the case of contumacy or refusal to obey, by order of any appropriate United States District Court.
C-971024SI.JH1

OFFICE OF INSPECTOR GENERAL
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
NOTICE PURSUANT TO PRIVACY ACT OF 1974

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Authority for Solicitation of the Information

The authority for requiring production of the information is set forth in the Inspector General Act of 1978, as amended, 5 U.S.C. App. 3. Disclosure of information is mandatory subject to the valid assertion of a legal right or privilege.

Principal Purposes

The Inspector General's principal purpose in soliciting the information is to promote economy, efficiency, and effectiveness in the administration of the programs and operations of HUD and to prevent and detect fraud and abuse in such programs and operations.

Routine Uses

Information you give may be disclosed by the Inspector General pursuant to routine uses such as the following:

1. In the event that records indicate a violation or potential violation of law, whether criminal, civil or regulatory in nature, the relevant records may be disclosed to the appropriate federal, state or local agency charged with the responsibility for investigating or prosecuting such violation or enforcing or implementing such statute, rule or regulation;
2. Records may be disclosed to a congressional office in response to an inquiry from that congressional office made at the request of the individual who is the subject of the records;

3. Records may be disclosed to HUD contractors, Public Housing Authorities or management agents of HUD-assisted housing projects, in order to assist such entities in taking action to recover money or property, where such recovery serves to promote the integrity of the programs or operations of HUD;
4. Records may be disclosed during the course of an administrative proceeding where HUD is a party to the litigation and the disclosure is relevant and reasonably necessary to adjudicate the matter;
5. Records may be disclosed to any source, either private or governmental, to the extent necessary to elicit information relevant to an Office of Inspector General investigation.

Effect of Noncompliance

Failure to comply with a subpoena may result in the Inspector General's requesting a court order for compliance. If such an order is obtained and you thereafter fail to supply the information, you may be subject to civil and/or criminal sanctions for contempt of court.

ADVISORY SERVICES

OFFICE OF INSPECTOR GENERAL
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Washington, D.C.

Return of Service

I hereby certify that on 10/24/97, at
(Date)
or about 4:57PM at 7 DUANT CIRCLE, WASH DC,
(Time) (Location)

I personally served this subpoena upon PHILIP PITRUZZELLO,
(Name)

SENIOR BANKER
(Position or Title)

By: JACK ROGERS
(Name)

AUDITOR
(Title)

Acknowledgment of Subpoena Receipt

I certify that an original of the attached subpoena was
served upon me.

By: [Signature]
(Name)

Senior Banker
(Title)

Date: October 24, 1997